

Leo-Cedarville Park Board Meeting

July 12th, 2021

Leo-Cedarville Pavilion 5pm

Attendance: President Dirk Schmidt, Holly White, David Gall

Guests: Town Manager Rodd Hale, Town Clerk-Treasurer Pam Spannuth, Park Administrator Janet O'Connor, Michelle Hadley (Leo-Cedarville Foundation)

President Schmidt Called the meeting to order and asked everyone to stand for the Pledge of Allegiance.

The minutes from the June meeting were presented. Dirk Schmidt asked the members whether any corrections were needed and stated that he would entertain a motion to adopt them as presented if no corrections were needed. David Gall made a motion to accept the minutes; Holly White seconded the motion; the motion passed by a 2-0 vote, with Holly White abstaining.

Pam Spannuth presented the financial reports and the Park Board Vouchers. The Board reviewed the vouchers, totaling \$6,294.37, and they were approved by signature. She asked the Board to consider meeting before the August meeting to discuss the 2022 Budget. Dirk Schmidt stated he and Ron Turpin were selected for the budget committee earlier in the year and he would coordinate a time for the budget committee, Pam Spannuth, and the future clerk-treasurer Brenda Hale to meet and develop a proposed budget. Dirk Schmidt asked if anyone had any other questions for Pam Spannuth; hearing none, he thanked Pam Spannuth for her report and moved on to the next agenda item.

Janet O'Connor presented the Park Administrator's Report. She informed the Board that several replacement parts for damaged/broken items had been ordered; however, some of the parts are on back order, and an estimate for when they would be fulfilled was not given. She also provided the Board with an update on activities completed by maintenance staff in the past month, including the removal of the white fence and trimming of the shrubs near the restrooms at Riverside Gardens Park. Lastly, she informed the Board that Hughes Dental Group made a donation to the Parks for the purpose of planting/replanting flowers.

Prior to moving on to new business, Dirk Schmidt asked Michelle Hadley from the Leo-Cedarville Foundation whether she wished to address the Board. Michelle Hadley shared some feedback regarding the fireworks display that Foundation presented in June at Riverside Gardens Park. There were concerns about communication issues regarding parking areas and the coordination of parking. Since the parking area on the east side of Schwartz Rd is not under the jurisdiction of the Park Board, Dirk Schmidt asked whether there was any feedback for the Board specifically. Michelle Hadley stated that there wasn't, and it was agreed by all parties that better communication and coordination should take place in the future. Michelle Hadley went on to state that the Foundation was interested in helping to secure funding for additional amenities at the Parks. Some of the amenities that have interest in the community are pickleball courts and a dock along the reservoir at Riverside Gardens Park. Dirk Schmidt stated those amenities had been previously presented to the Board, and that they would be included in the upcoming update to the Parks Master Plan for further development. Dirk Schmidt asked Michelle Hadley if there was anything else she wished to present to the Board, and she gave a quick reminder that the Foundation has some funds set aside for capital projects at the Parks. Dirk Schmidt thanked Michelle Hadley for her time.

The meeting moved on to new business. Maintenance needed at the Riverside Gardens Park parking lot was discussed. Maintenance staff believes they can no longer patch the affected areas and that a more permanent and expensive treatment is needed. The Board asked Pam Spannuth to determine whether Motor Vehicle Highway (MVH) funds could be used for the parking lots at Leo-Cedarville Park and Riverside Gardens Park; Pam Spannuth stated she would look into that. The Board also Janet O'Connor to solicit quotes from area contractors to resurface the parking lots and reprofile the driveway at Riverside Gardens Park.

Discussion ensued regarding a recent act of vandalism at Leo-Cedarville Park and whether the Board should take action to prohibit the juvenile offender from accessing the Parks. In addition to the vandalizing act, the juvenile made threats to witnesses of the vandalism. The Board discussed the legality and liability of several options for preventing a recurrence, and it was decided that since the offender was a juvenile, the Board would send a letter stating the juvenile was not allowed in the Parks without adult supervision until the juvenile became an adult, and that if the juvenile was seen in the parks without adult supervision, it would be considered trespassing, and law enforcement would be contacted. The Board asked Janet O'Connor to draft the letter, and Dirk Schmidt asked to review it prior to it being sent to the juvenile and the juvenile's parents.

With no further agenda items, Dirk Schmidt asked if there was any other business for the Board. Hearing none, Dirk Schmidt adjourned the meeting and stated the next meeting will be held August 9th, 2021 at the Leo-Cedarville Pavilion.

Respectfully Submitted,

Janet O'Connor

Park Administrator

Approved



Dirk Schmidt

Park Board President



Attested: 8/9/21