

Town of Leo-Cedarville Stormwater Utility Board
Meeting Minutes
March 10, 2020

Attendance: Board President R. Paul Steffens, Larry Clark, John Abel. Town Manager Patrick Proctor. Town Engineer Derek Frederickson. Clerk-Treasurer Pamela Spannuth.

6:00 – Board President Steffens called the meeting to order with the Pledge of Allegiance.

Agenda - The March 10, 2020 agenda was accepted as presented.

Minutes – The February 11, 2020 minutes were approved as distributed.

9428 Bobcat Trail – Mr. Frederickson discussed the storm sewer issue located at 9428 Bobcat Trail. The suggested repair will entail digging up around the sink hole and installing a coupling around the damaged joint. A small excavator will be used to expose the pipe for repair. The sink hole would then be filled-in.

Mr. Rigdon, a homeowner adjacent to the project, was present to discuss the details of the repair. Mr. Rigdon questioned why a second sink-hole to the rear of his property is not included in the scope of this project. Mr. Proctor and Mr. Fredrickson discussed the investigation that was done on the sink holes, and how it was revealed that the first sink-hole, which is the focus of this project was caused by gaps in the public Storm-Sewer pipe. The second sink-hole is not over a public pipe, and appears to be caused by earth moving into a private tile, or water washing away into some unknown cavity. An inspection of the nearest manhole to the second sink-hole showed no evidence of a failure of the public pipe. Mr. Proctor stated that this is similar to another sink-hole in Pioneer Village, which was adjacent to the public pipe, but did not appear to be caused by a failure of the public pipe. Mr. Proctor explained to Mr. Rigdon, that if he dug up around his private tile, and saw evidence that the second sink hole was being caused by some condition of the public pipe, the Town would re-examine the issue and the Stormwater Board would reconsider whether to make the repair.

5 bids were received ranging between \$8,542.00 to \$2,875.00. Mr. Proctor recommended the board approve work to Lawnscape Lawn Maintenance for \$2,875.00. Motion to award the work to Lawnscape was made by Mr. Clark; second by Mr. Abel. Motion passed unanimously.

Esther Estates Stormwater Drainage Plan Approval – Discussion ensued relating to the minor subdivision on Manning Street.

Mr. Proctor stated that this Minor Plat Subdivision has gone before the Plan Commission, which approved it in part, on a condition of an approval by the Storm Water Board for a surface water drainage plan. The plat was also approved on condition that the developer obtain a connection to the sanitary sewer system for both lots. The Plan Commission specifically stated that it wanted an easement consistent with that recommended by the Allen County Surveyor's Office, but also approval from the Stormwater Board for run-off into the Town's surface-water drainage system along Manning Street.

Engineering Resources has reviewed the storm-drain plan to assess whether the improvements will overtax the storm sewer system. There was question as to the size and capacity of the main storm drain line near State Road 1 and whether it may need to be enlarged. The line in this area may have been previously upgraded, this will need to be confirmed. Mr. Frederickson stated the county surveyor would like an easement between the two lots for any future drainage needs, he recommended a minimum easement width of 14'. This easement also satisfies one of the conditions of approval by the Plan Commission. Additionally, the contractor plans on establishing a swale between the two lots.

Mr. Abel moved to approve the Primary and Secondary Minor Plat for Esther Estates with a 14' easement between the two lots, 7' on each lot, with a swale. Additionally, there is to be a 14' easement along the back; Mr. Clark seconded. Motion passed unanimously.

Park Board Inserts – Mr. Proctor discussed the park board's request to distribute fundraising inserts with the quarterly bills. The board approved this request by consensus.

Preliminary Discussion on Billing – Ms. Spannuth opened preliminary discussion on the collecting the stormwater management fee through property tax bills. The Allen County Auditor's office has the ability to add this fee to the bi-annual property tax bills. The fees would be payable to the Allen Country Treasurer's office and would be distributed to the town twice a year. This will be researched further prior to any decision on the matter.

Financial Reports – Ms. Spannuth presented the March 10, 2020 fund and appropriation reports.

Vouchers – The March 10, 2020 line item voucher form was approved via signatures; the total of all vouchers was \$4,543.88.

Approve:



R. Paul Steffens
Board President

Attest:



Pamela Spannuth
Clerk-Treasurer