

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
October 13, 2015**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on October 13, 2015 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were Kevin Veatch, council president; council members Paul Steffens, Greg Peck and Raymond Pulver, Jr.; Peggy Garton, town manager.

As Clerk-Treasurer Mr. John Eastes is unable to attend secondary to health issues, Mr. Steffens will serve as secretary pro tem.

Mr. Veatch called the meeting to order and led attendees in the “Pledge of Allegiance.”

AGENDA: Upon reaching consensus, Council accepted the agenda as distributed with flexibility.

MINUTES: Mr. Veatch brought forward the regular session minutes of September 22, 2015 as distributed.

- **Action:** Mr. Pulver moved to approve the regular session minutes of September 22, 2015 minutes as distributed, and Mr. Peck provided a second. The motion passed by a unanimous voice vote.

2016 BUDGET HEARING: Mr. Veatch opened the public hearing for the 2016 proposed budget for public comment at 1902. Receiving no comment from the audience in attendance, the public comment session was closed at 1903.

- 2016 Budget Ordinance First Reading: Mr. Peck moved to waive the first reading, Mr. Steffens seconded, passed by unanimous vote of council members present.
- 2016 Salary Ordinance Second Reading: Mr. Peck moved to waive the second reading, seconded by Mr. Veatch, and passed by unanimous vote of council members present.
- 2016 Salary Ordinance number 2015-02: Mr. Veatch moved to approve Town Ordinance 2015-02, the 2016 Salary Ordinance, Mr. Peck Seconded, there being no further discussion, the ordinance passed by a unanimous vote of council members present.

The 2016 proposed budget will be brought forth for approval at the October 27th Town Council meeting.

GUEST PRESENTATIONS or PUBLIC COMMENT:

Mr. William Hartman from the Allen County Highway Department was present at the request of the Town Council to discuss the Interlocal Agreement for services with the Highway Department. Mr. Hartman provided a brief overview of the Interlocal agreement including services available and a history of the agreement. Discussion ensued regarding the 30% markup over actual cost of service and supplies. In response to Mr. Peck’s question regarding the markup as being double taxation, Mr. Hartman indicated that the mark-up covers overhead costs that the County incurs in maintaining the level of supplies and services needed to ensure it is able to fulfill the agreement with the Town. Mr. Pulver asked if the materials and labor are part of the County’s cost or if the markup is profit? If the Town did not purchase material

and labor from the County, would it make a cost difference to the county in terms of labor and storage of materials? Mr. Hartman responded that costs include buildings, environmental compliance and other overhead expenses. The County utilizes a competitive bid process for purchases. The Interlocal agreement was crafted by the County Commissioners and is used by eight taxing units within the county. Any changes or discussions regarding the Interlocal agreement need to go through the Commissioners. A brief review of costs to the Town over the previous three years was presented but did not provide sufficient information to address the Council's concerns. Mr. Hartman stated he did not have all of the pertinent financial numbers with him but that they would be available for Council review within a week. Action: Council will review information once available to determine further actions to be taken.

TOWN ENGINEER REPORT: No report from Engineer.

TOWN ATTORNEY REPORT: No report from Attorney.

REPORT of the TOWN MANAGER: Mrs. Garton presented the following updates:

- Pony Express Run- work has started with temporary access being installed this week.
- Leaf collection program has begun with leaf-vac.
- Discussion of Council meeting dates of second meetings in November and December postponed until full Council and Clerk-Treasurer in attendance.
- Lakes of Leo-secondary plan hearing postponed until November due to delays in getting all necessary information from developer.
- Trick or Treat Hours will be posted on Cedarville Park sign and in East Allen Courier.
- Town has access to free assistance from a grant writer.
- Regional meeting on trails soon, Mr. Peck has expressed interest in attending.

COUNCIL MEMBERS' CURRENT BUSINESS:

Mr. Pulver: Questions for Town Manager regarding:

- Website updates-Mrs. Garton stated website should be up by the end of the month.
- Utility bundle-Information is still being collected regarding bundling of electronic utilities (phone, internet service)

COUNCIL MEMBERS' FUTURE BUSINESS: No agenda item was listed specific to "Future Business."

REPORT of the CLERK-TREASURER: Mr. Eastes prepared Fund Reports through end of September 2015 for council review.

VOUCHERS APPROVED by COUNCIL SIGNATURES:

Line-item form totaling \$56,765.30 available for council approval by signature.

PUBLIC COMMENT: Information requested regarding trails and Lakes of Leo by Annabelle Place resident addressed by Mrs. Garton

Regular Session: Council is scheduled to meet in regular session at 7:00 p.m. at the Town Hall of Leo- Cedarville on October 27, 2015.

ADJOURNMENT: Mr. Peck moved to adjourn the meeting with Mr. Pulver providing a second. A unanimous voice vote in support of the motion was received and the meeting was adjourned at 7:40 pm.

APPROVE:

ATTEST:

KEVIN VEATCH, Council President

JOHN EASTES, Clerk-Treasurer

Paul Steffens, Secretary Pro-Tem