

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
SEPTEMBER 23, 2015**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on September 23, 2015 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were Kevin Veatch, president; Tim Richards, vice president; council members Paul Steffens, Greg Peck and Raymond Pulver, Jr.; Peggy Garton, town manager; and John Eastes, clerk-treasurer.

Mr. Veatch called the meeting to order and led attendees in the “Pledge of Allegiance.”

AGENDA: Hearing no objection, the agenda was accepted as distributed with the addition of one item.

MINUTES: Mr. Veatch brought forward the regular session minutes of September 8, 2015 as distributed.

- (**Action:** Mr. Steffens moved to approve the regular session minutes of September 8, 2015 as distributed; Mr. Richards provided a second to the motion, which passed by a unanimous voice vote.)

GUEST PRESENTATIONS or PUBLIC COMMENT:

- **New Allen Alliance:** Leo-Cedarville’s representative to New Allen Alliance, Barb Smith, came before Council and spoke of benefits that are available to local communities as well as tentative future plans of the organization. As part of her update, Mrs. Smith was pleased to announce that New Allen Alliance has been approved to receive an \$85,000.00 grant from the Capital Improvement Board. CIB (Capital Improvement Board) grants of this nature are available to help build a stronger economy, create, attract and retain high-quality jobs, and improve the lives of citizens in Allen County.

COUNCIL MEMBERS’ CURRENT BUSINESS:

- **Report on East Allen County Schools’ “Building Project Vision” Input Meeting:** Council members discussed EACS’ safety issues and planned 2016 referendum information gathered as a result of attending EACS’ meeting that was held on September 22, 2015 at Leo Junior-Senior High School.
- **Interlocal Agreement:** Mr. Veatch brought forward an “Interlocal Agreement for Miscellaneous Services and Materials between Allen County and Town of Leo-Cedarville.”
 - (**Action:** Upon completion of discussion, consensus was reached to request a representative from the Allen County Highway Department come before Council to discuss information as contained within the aforementioned agreement.)

Mrs. Garton plans to share Council's request with the highway department so that a mutually satisfactory meeting date can be established and placed on Council's agenda.

REPORT of the TOWN MANAGER: Mrs. Garton presented the following, with action as noted therein:

- **Halter Road Update:** The Allen County Highway Department is in the final stage of completing work on the Halter Road improvement project that began on September 8. Leo-Cedarville is responsible for half of the cost of this project, as it shares portions of the road along with Allen County.
- **Pony Express Run Project Update:** As all property owners have been appropriately notified, work on Pony Express Run is scheduled to begin on or about September 28. Staff members will be able to park on Trading Post Road; alternate routes of access to local businesses and the Post Office will also be established.
- **"Art in the Park":** On September 26, "Art in the Park" is schedule from 10 a.m. to 6 p.m. in Riverside Gardens Park.
- **Fall Festival:** This year's fall festival will be held in Cedarville Park from 12-3 p.m. on Saturday, October 3. Volunteers are needed and will be appreciated.
- **1st Annual Fall Volleyball Bash:** Volunteers and students from Leo Junior-Senior High School will present a community volleyball tournament at Riverside Gardens Park that is scheduled to be held on Saturday and Sunday, October 10 and 11. Information for the "first annual fall volleyball bash" is available by contacting Blake Kem at leovolleyballbash@gmail.com. Community support for the event will be appreciated.
- **Park Board Vacancies:** The following names were brought forward and recommended by Mrs. Garton as candidates to join the Leo-Cedarville Park Board beginning January 1, 2016: Bill Gravatt and Al Multon.
 - **(Action:** Upon completion of discussion and to fill available terms, Mr. Peck moved to appoint the above-noted nominees to the Leo-Cedarville Park Board, effective January 1, 2016. Mr. Steffens provided a second to the motion, which passed by a unanimous voice vote.)
- **Leaf Collection:** Leaf vacuum season is anticipated to begin sometime in mid-October.
- **Leaf-Vac Employee:** Council reached consensus to have the town manager complete the applicant review and hiring process and fill the position as advertised.
- **Connecting Communities:** Mr. Peck volunteered to attend a meeting to discuss a "Northeast Indiana Regional Bicycle and Pedestrian Plan" as well as identify regional priorities for trail development in Northeast Indiana.

- **Future Council Meeting Dates:** Council members plan to discuss possible changes to November and December meeting dates during their October 13 meeting.

Future Business: At this time, the following items are slated for possible future discussion:

- EACS' (East Allen County Schools) traffic flow response;
- Trail planning; and
- Clay Street 2016 improvements.

Mr. Pulver would like council member support to pursue the possibility of saving money by bundling cable, Internet, telephone and cell phone services that are currently purchased by the town. Mrs. Garton will consult with Mr. Proctor to clarify if a particular process may be required.

REPORT of the CLERK-TREASURER: The following items were distributed for council members' review and possible action: A "2016 Allen County Council Non-Binding Review Recommendation-Leo Cedarville"; a 2015 "Appropriation Reduction Resolution"; a "Salary Ordinance 2016—Draft"; two miscellaneous appropriation transfer lists, as batched on September 9; a miscellaneous appropriation transfer list, as batched on September 17; and two miscellaneous appropriation transfer lists as batched on September 23, 2015.

Tonight's vouchers' package contains an invoice and contract license agreement for software installed by A. E. Boyce Company, Inc.; the agreement requires a signature on behalf of the Town of Leo-Cedarville. The Storm Water Utility Board will be presented with their portion of the invoice before mailing the vendor's check and signed licensing agreement.

- **Resolution 2015-6:** At Mr. Eastes' request, a 2015 "Appropriation Reduction Resolution" was brought forward by Mr. Veatch.
 - (Action: Mr. Steffens moved to open discussion on Resolution 2015-6; Mr. Richards provided a second, and the motion passed by a unanimous voice vote.)
 - (Action: Upon completion of discussion, Mr. Pulver moved to adopt Resolution 2015-6; Mr. Peck provided a second, and the motion passed by a unanimous voice vote.)
- **2016 Salary Ordinance:** Mr. Veatch brought forward the 2016 salary ordinance draft for a "first reading."
 - (Action: Mr. Steffens moved to waive reading the 2016 salary ordinance draft; Mr. Richards provided a second, and the motion passed by a unanimous voice vote.)

The ordinance will be available for adoption at Council's next regular meeting scheduled to occur on October 13.

- **2016 Budget Information:** October 13 is scheduled for a hearing on the 2016 budget, and the 2016 budget is slated for adoption on October 27.

VOUCHERS APPROVED by COUNCIL SIGNATURES:

- September 23, 2015 line-item form totaling \$132,999.28.

Summary: The total amount of all vouchers approved by Council was \$132,999.28.

Regular Session: Council is scheduled to meet in regular session at 7:00 p.m. at the Town Hall of Leo- Cedarville on October 13 and 27, 2015.

ADJORNMENT: Hearing no objection, Mr. Veatch adjourned the meeting.

APPROVE:

ATTEST:

KEVIN VEATCH, Council President

JOHN EASTES, Clerk-Treasurer