

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
May 26, 2015**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on May 26, 2015 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were Kevin Veatch, president; Tim Richards, vice president; council members Paul Steffens, Greg Peck and Raymond Pulver, Jr.; Peggy Garton, town manager; and John Eastes, clerk-treasurer.

Mr. Veatch called the meeting to order and led attendees in the “Pledge of Allegiance.”

AGENDA: Upon reaching consensus, Council accepted the agenda as distributed with flexibility.

MINUTES: Mr. Veatch brought forward the regular session minutes of May 12, 2015 as distributed.

- **Action:** Mr. Richards moved to approve the regular session minutes of May 12, 2015 minutes as distributed, and Mr. Steffens provided a second. The motion passed by a unanimous voice vote.

GUEST PRESENTATIONS or PUBLIC COMMENT: No guest presentation or public comment was received.

COUNCIL MEMBERS’ CURRENT BUSINESS:

- **Utilities:** Council members discussed background information regarding previous Council action(s) regarding Pioneer Water, LLC and the Leo-Cedarville Regional Sewer District. A round table discussion revealed that a majority consensus of council members have no interest in pursuing either a purchase or lease of Pioneer Water in the foreseeable future. At this writing, no further action is planned regarding Pioneer Water, LLC or the Leo-Cedarville Regional Sewer District.

REPORT of the TOWN MANAGER: Mrs. Garton presented the following, with action as noted therein:

- **Ordinance to Amend Garbage Billing Rate:** “An Ordinance Amending Ordinance No. 2010-05 and Establishing Rates for the Collection, Treating and Disposing of Garbage in a Sanitary Manner” was brought forward by President Veatch. The ordinance, as originally introduced, has been discussed before Council on two prior occasions.
 - **Action:** Council reached consensus to waive reading the proposed ordinance in its entirety.

- **Action:** Mr. Steffens moved to adopt the above-noted ordinance that shall be known as “An Ordinance Amending Ordinance No. 2010-05 and Establishing Rates for the Collection, Treating and Disposing of Garbage in a Sanitary Manner.” Mr. Richards provided a second to the motion, which passed by a unanimous voice vote. The ordinance was assigned **Number 2015-1** and signed by all council members present. Effective July 1, 2015, the town’s residential customer garbage service user fee will be reduced from \$10.45 per month to \$10.30 per month.
- **Garbage Contract:** Mr. Proctor and Earth First, LLC’s attorney have agreed to modifications in language as contained within the garbage service contract, and Earth First, LLC has posted a \$128,306.88 performance bond, as required by the contract.
 - **Action:** Mr. Richards moved to approve signing the contract; Mr. Steffens provided a second to the motion, which passed by a unanimous voice vote. This was followed by President Veatch signing the contract on behalf of the Town of Leo-Cedarville, thereby completing the contract’s signature execution process.
- **Plan to Transition to Earth First:** A plan to transition the town’s garbage service to Earth First, LLC from Republic Services, Inc. was presented and discussed. Mrs. Garton requested that the following be included within the minutes of record:
 - “Earth first will be our garbage sanitation contractor starting July 2015, with our first pick up on Friday July 3.
 - “Leo-Cedarville’s new garbage day will be on FRIDAYS starting July 3, 2015!
 - “Earth First has been awarded a 3 year contract by the Town Council of Leo-Cedarville.
 - “Per Ordinance #2001-05, all town residences will use one garbage contractor.
 - “Your new garbage bill/storm water billing booklets (blue) will be mailed to you on or before June 22, 2015.
 - “You will be receiving a new Earth First garbage container on June 23rd or 24th!
 - “You will leave your Serv all containers at the end of your driveway at their last pick up on June 24, 2015. Please leave your Serv all containers at the end of your driveways until they are picked up. This may take several days.
 - “Due to a new contract the FALL unlimited Pick Up Day is changed to September 19, 2015!
 - “The new garbage /storm water fee has been decreased to \$16.60 starting July 1, 2015.
 - “You will need to make arrangements with Earth First for additional services such as extra garbage bins and curbside recycling bins by calling 436-8700. Recycling will be every other week on Fridays.
 - “If you have a customer service question or issue, please call Earth First at 436-8700!”
- **Pony Express Run Update:** The Town Council is proposing to reconstruct Pony Express Run in 2015. Tenants and property owners have been invited to a noon meeting at the Town

Hall on May 27 to view preliminary drawings as well as discuss the town's construction timing and logistics proposal for the Pony Express Run improvement project.

- **Halter Road:** Council was provided with an estimate for the town to participate in one-half the cost to reclaim Halter Road back to a chip-and-seal surface. The Allen County Highway Department estimate is for work that would be done on behalf of Allen County and the town of Leo-Cedarville, as the road easement is shared by both the county and town.
 - **Action:** Council reached consensus to approve sharing one-half the cost to reclaim Halter Road back to a chip-and-seal surface. At this writing, the town's portion of the cost to participate in the improvement project is estimated to be approximately \$25,452.00.
- **Lakes of Leo Creek:** Mrs. Garton reported that Granite Ridge Builders (Cedar Park Place, LLC) is in the process of modifying a plat plan to accommodate larger lot sizes.
- **Council Platform:** Based upon a request brought forward by Mr. Richards and following council members' discussion, Mrs. Garton will gather additional estimated cost and design change information regarding the possibility of reducing the town hall meeting chamber's railing height.
- **Sound System:** No discussion or action was taken regarding two Sweetwater Sounds preliminary sound system hardware quotes.
- **Leo-Cedarville Web Redesign:** Council members discussed a proposal from Detailed Web Design to transition the town's website that is currently programmed in HTML (HyperText Markup Language) to CMS (Compiler Monitor System).
 - **Action:** After completing Council members' discussion, consensus was reached to move forward with the website transition process and have a contract drawn representative of the \$4,900.00 quote to redesign the town's current website.
- **EACS (East Allen County Schools) Traffic Flow:** EACS continues to discuss ideas that have been suggested to improve traffic flow at Leo Elementary and Leo Junior-Senior High School. As no further information was available at this time, Mrs. Garton will request that an update be provided prior to Council's next meeting currently scheduled to occur on June 9. An attempt will also be made to source information as to potential right-of-way options that may be available pertaining to the Nettlehorst Ditch area.
- **Town Real Estate:** Council members discussed real property available for purchase in the downtown area of Leo-Cedarville as well as other real property that Council may wish to consider purchasing in the future.

Future Business: No agenda item was listed specific to "Future Business."

REPORT of the CLERK-TREASURER: The following items were distributed for council member review and possible action: An “Estimated Contingent Employment Costs’ Analysis for 2016” worksheet, 2016 preliminary budget planning expenditure worksheets for all appropriated funds and a copy of an “Interlocal Agreement for Miscellaneous Services and Materials between Allen County and Town of Leo-Cedarville” as executed on November 1, 2013.

Council members discussed information pertaining to the overhead multiplier as contained within the ““Interlocal Agreement for Miscellaneous Services and Materials between Allen County and Town of Leo-Cedarville” and Mr. Eastes led discussion pertaining to preliminary 2016 budget-planning.

- **Action:** Council reached consensus to have Mrs. Garton write a letter to the Board of Commissioners of Allen County requesting a representative of the Board come before Council to discuss the town’s current two-year interlocal agreement that is set to expire December 31, 2015.

VOUCHERS APPROVED by COUNCIL SIGNATURES:

- May 26, 2015 line-item form totaling \$61,147.79.

Summary: The total amount of all vouchers approved by Council was \$61,147.79.

Regular Session: Council is scheduled to meet in regular session at 7:00 p.m. at the Town Hall of Leo- Cedarville on June 9 and 23, 2015.

ADJORNMENT: Mr. Peck moved to adjourn the meeting and Mr. Steffens provided a second. A unanimous voice vote in support of the motion was received and the meeting was adjourned.

APPROVE:

ATTEST:

KEVIN VEATCH, Council President

JOHN EASTES, Clerk-Treasurer