

Park Board Meeting

April 13, 2015

This is a draft copy to be approved at the next meeting date!

In attendance: Peg Garton, Aimee Shimashaki, Dirk Schmidt, Tiffany Multon, Terry Jo Lightfoot, Mark Hamilton

The meeting was called to order.

The previous meeting notes were read and approved.

The voucher were reviewed and signed.

John Eastes gave a treasurers report.

Mark Hamilton made the motion to approve the final draft as submitted of the 5 year Park Master Plan. Dirk Schmidt seconded the motion, the motion passed unanimously.

The park board signed the copies of the Master Plan. Aimee Shimashaki will send to the Department of Natural Resources.

The Park Board signed the License to Use the Land for the Leo-Cedarville Foundation for the Festival in July.

Flea Market Day at Riverside Gardens Park was set for May 16, from 10 a.m. till 2 p.m. and discussed by the park board. Tiffany Multon agreed to help Peg Garton with the event. A ten dollar fee will be charged for each vendor for a ten by ten space. An add will be placed seeking folks who want to sell anything.

Peg gave a maintenance update. Tile floors are completed in the Riverside Gardens restrooms. Spring mulching has begun in both parks. Shade sails and volley ball courts are being set up.

Peg reported that crosswalks were being marked and installed by Three Rivers Barricades at both Schwartz and Grabill Road and Schwartz and recycle center area to the park.

Terry Jo Lightfoot reviewed the Friday Night Concert Series in the park at Riverside Gardens.

The park board reviewed in detail the quote of \$3998.74 received from Seiler electric for an additional light to be placed at the end of the splash creek. A double headed 25 foot light with two 400 watt metal halide heads and photocell electrical fixture to shine on both the play creek and the pond was discussed. Terry Jo made a conditional motion to accept the bid with the LED light with a trench option unless Mark comes back with a solar quote for additional lighting of less than \$8000.00 for the park to consider at a future date. Mark seconded the motion, the motion was passed unanimously.

The park board discussed volley ball bleachers options at great length. Mark made the motion to purchase bleachers not exceeding \$2500.00 for the volley ball courts at Riverside Gardens, Terry Jo seconded the motion, all were in favor of the motion. Mark will contact a local dealer and make the selection. Town staff will pick up the bleachers. Park staff and board will build the bleachers upon delivery.

A discussion regarding security systems for the park was tabled for further information.

The park board discussed food vendor requirements Mark made the motion to create a contract for food vendor with a \$200.00 annual fee per vendor, and a \$150.00 non for profit annual fee per vendor. The fee will not cover special events, Art in the Park, or Freedom Festival. The vendor will have to provide Health Department approval and proof of insurance. Terry Jo seconded the motion, the motion passed unanimously. The park board discussed the placement of the food vendors. As time and millings are available the park board will create a lane for the sole purpose of food vendors placed directly off the construction entrance of the park.

Dirk made the motion to table the rest of the agenda including: Park sponsored volley ball tournament, Ice skating rules and procedures, kayaking, Riverside Gardens ongoing list, and brain storming session.

Terry seconded the motion. The motion passed unanimously.

The park board adjourned till May 11, 2015. Respectfully submitted, Peg Garton Attested: President Mark Hamilton

