

**Town Council of Leo-Cedarville**  
**Meeting Minutes**  
**June 10, 2014**

**ATTENDANCE:** T. Richards, T. Garton, P. Steffens, K. Veatch Council members, P. Garton Town Administrator  
Absent: J. Eastes, Clerk-Treasurer, J. Clendenen

Meeting called to order at 1900 with Pledge of Allegiance

**AGENDA:** By consensus of members present, the agenda presented approved as presented.

**MINUTES:** Minutes of May 27, 2014 approved as presented.

**REPORT OF THE CLERK-TREASURER:** Vouchers were available for council signatures. No verbal update provided as the Clerk-Treasurer is attending an out of town conference. Financial statements provided for Council review.

**PUBLIC COMMENT:** Mr. G. Peck remarks that there is a large amount of positive comments regarding the recently opened Riverside Gardens Park improvements.

**TOWN ENGINEER:** Mr. Lauer, having no new information to present to Council is not present. Project updates to be provided by Town Manager later in the meeting.

**TOWN ATTORNEY:** Having no new information to present to Council, Mr. Proctor is not present. Status updates to be provided by Town Manager later in the meeting..

**TOWN MANAGER:** Ms Garton addresses the following ongoing topics of interest.

- Agreement with New Haven to provide judicial services:
  - Ordinance has been signed by New Haven.
  - Pre-trial diversion contracts are being printed.
  - List of pertinent Leo-Cedarville ordinances being created to provide law enforcement officers with reference list of applicable violations. Current Leo-Cedarville ordinances reviewed with Mr. Proctor and Officer Litzenberg.
  - Fee schedule and reporting list were sent to Town Hall. Fees received will require a special allocation in the budget. Mr. Proctor will meet with Mr. Eastes to define this.
- Property complaints:
  - Leo Tire and Wheel-Property inspected from curb and neighbors property. Notice to be sent regarding box trucks with flat tires.
  - Apple Acres properties (2)-recurrent issue for past several years with one property, investigating condemnation process. Other property will be sent a letter by Mr. Proctor.
  - Wayne Street properties across from elementary school. One property is in process of having work done. Other two properties have issues with grass and

weed overgrowth and junk in yard. Letters being sent to two properties, no action on third property currently under improvement by owner except for ongoing monitoring of progress.

- Ms Garton, Mr. Proctor, and intern, Mr. Law are researching differences between the current nuisance ordinance and the “unwholesome environment” ordinance described in the new town master plan.
- 2014 Street improvements: API planning starting June 23-26 in Lionsgate. Notice will be placed in East Allen Courier if possible and mailed or delivered to the door for residences on affected streets. Access to mailboxes and driveways will be maintained. Project information posted on Town Hall door.
- Trail planning: Engineering in progress. There will be a meeting with Indiana Department of Transportation (INDOT) July 30, 2014 at their offices to discuss requirements along Highway 1.
- Comprehensive plan: Ms Garton and Mr. Law investigating zoning ordinance changes, wayfinding and gateway signage, commercial identification, and mapping.
- Wessler Engineering report: Copies provided to Pioneer Water and Leo-Cedarville Regional Sewer District representatives for review. Ms Garton will draft letter seeking feedback from affected entities on report and full council will discuss at that time.
- Park department update:
  - Freedom Festival July 3-4, 2014. Accepting donations with multiple activities planned.
  - Request for part-time seasonal employee for janitorial/groundskeeper assistance in cleaning facilities and maintaining clean park environment. Position will be for 12-13 weeks, 10-12 hours per week, Friday-Monday with proposed wage of \$10.00/hour. This will be a Parks Department employee and will be paid from Parks Department budget. Mr. Garton made a motion to approve the request, Mr. Veatch seconded the motion, after discussion the motion was approved by all council members present.
- Crosswalk concern investigated with Town Engineer and current signage is compliant with standards.
- Discussion on contract with Sheriff for police service deferred.

**COUNCIL MEMBER TOPICS:** Mr. Richards discussed issues with traffic signal at Highway 1 and Amstutz Road. Multiple requests for installation of a dedicated left turn signal have been made by residents and schools. The overall traffic volumes at specific times of day are a major factor driving the concern. Mr. Richards proposed creation of a committee comprised of residents, police, schools, and town officials to identify issues, solutions, and lobby INDOT to support recommendations.

There being no further business, the meeting was adjourned at 1925 until 1900 June 24, 2014.

**APPROVE:**

**ATTEST:**

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**TIM RICHARDS, Council Vice President**

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**PAUL STEFFENS, Councilman**