

TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
MAY 5, 2009

ATTENDANCE:

John Clendenen – Vice President
Paul Steffens – Council President
John Eastes
Gordon Liechty, Jr.
Pamela Spannuth – Clerk-Treasurer

7:00 – Vice President Clendenen opened the meeting with the Pledge of Allegiance. Council President Steffens will be in attendance after 8:00 p.m.

The May 5, 2009 agenda was unanimously accepted with flexibility.

The April 21, 2009 meeting minutes were approved as written.

Boy scouts from Troop #49 were present at the town meeting. Scouts asked questions on town business relating to the Riverside Gardens Park such as whether the town has ever considered adding a pool to the park. Mr. Clendenen sought input from the boy scouts regarding the proposed restroom facility. Scouts in attendance all agreed that a restroom facility would be extremely beneficial and attract many more users to the park. A scout asked if the town has plans to resurface or upgrade Amstutz Road? Mr. Clendenen spoke about the extensive cost of an upgrade but stated that the town is considering a resurface prior to a complete reconstruction. Mr. Clendenen and Ms. Spannuth addressed a question regarding the effect that the downturn in the economy has had on the town. Since Leo-Cedarville is primarily a “bedroom community”, reductions in business revenues don’t immediately affect the town’s tax base. The scouts generously asked if there is anything Troop 49 can do to help the community of Leo-Cedarville. Ms. Kimm suggested that the parks department could always use volunteer help.

FINANCIAL REPORT – Ms. Spannuth presented the current appropriation report.

RIVERSIDE GARDENS RESTROOM – Ms. Kimm was present to answer any questions regarding proceeding with the Riverside Gardens Restroom plan. Ms. Kimm and Ms. Spannuth will be meeting with the Leo-Cedarville Regional Sewer District to begin the process of applying for sewer tap for the facility.

Mr. Liechty asked about the change in location of the well and wanted to make sure the well is located on the town owned property vs. the property leased by Fort Wayne. Mr. Lauer suggested an 8” sanitary sewer line to be run to service this restroom facility. The engineering estimate remains approximately \$125,000.00. Ms. Kimm stated that since this restroom would be funded from the town’s CREDIT fund, the council would be the

ones to commit the funds in order to move forward with this project. Mr. Eastes asked if the town's eligibility for grant money would be impacted negatively if the council proceeded with this project. Ms. Kimm addressed this question by stating that available grants don't apply at this point in the project but future grants opportunities may open up to the park board after the completion of this project. Ms. Spannuth recommended that the council revisit an update of the town's current CEDIT plan. Mr. Clendenen expressed his support in moving forward on this project as soon as possible as it would be a great asset to this park and bring additional events to the community. Mr. Dirk Schmidt, representing Boy Scout troop 49, stated that the troop also wishes to formally recommend that the town council approve proceeding with a restroom facility at the park. Mr. Eastes moved to table any further discussion until the next council meeting. Mr. Liechty seconded; motion to table passed.

LEAF VACUUM STORAGE AGREEMENT – Mr. Eastes moved to accept the barn storage lease agreement between the town and Robin Liechty. Mr. Steffens seconded. The agreement was accepted by a majority of those present. Mr. Liechty, Jr. abstained.

PROFESSIONAL SERVICES CONTRACTS – Mr. Liechty, Jr. discussed the current contracts that the town has with the engineer and the attorney. He feels that the town's professional contracts should periodically be reviewed to make sure that the town is getting the most for their money from the professionals used. Mr. Liechty moved that the town council review the town's current professional service contracts and procedures. Mr. Eastes seconded. Mr. Liechty discussed that the town should look deeper into the town's professional service contracts that are currently in effect. The motion passed unanimously by those present. This will be on the next agenda for additional discussion.

ADA Handrails – Formal quotes were sought for the cement work at the town hall. The only responsive quote received was from Bryan Mires for \$3,250.00 for the tear out and replacement of the handicap ramp at the entrance of the town hall. Mr. Eastes moved to accept Mr. Mires quote for the ADA ramp. Mr. Liechty seconded; the motion passed unanimously.

BRIDGE FUNDING – Mr. Clendenen asked that the council review an inter-local agreement drafted by the County prior to the next meeting. This will be on the next agenda for further discussion.

RIP RAP ON GRABILL ROAD BRIDGE – Discussion ensued regarding the need for ground cover and riprap along the northwest side of the Grabill Road Bridge. Mr. Clendenen will speak to the county about how to proceed and whether they would help fund this. Mr. Liechty, Sr. recommended recycled concrete as a cost effective option.

GARBAGE SERVICE – The council discussed several specific details relating to the town's garbage collection service contract. The council agreed that the following provisions for opting out should be considered. Two months will be the minimum vacation period from the garbage service to allow for seasonal stops and inactive rental units. Following a request to stop service, the bin will be removed from the unit; a

\$25.00 service fee will be charged if the account is reactivated prior to the two-month minimum. The council further agreed that resident business owners who have a commercial bin located within the town boundaries should be permitted to opt out of the residential service. The grace period for payment will be the same as the storm water utility payment provisions as they will be billed together, but in addition to a penalty fee, nonpayment will result in the loss of the garbage bin. All of these provisions will be adopted by the formal adoption of a new ordinance. Mr. Eastes moved to have the town attorney draft a proposed ordinance for billing of trash services. Mr. Clendenen seconded; motion passed by unanimous vote.

TAP FEE REDUCTION – The council unanimously agreed to table discussion regarding the proposed reduction in water tap fees on the two water lines the town helped finance.

VOUCHERS – The line item voucher form was approved with the exception of the invoice from Recreation Unlimited in question.

Meeting was adjourned until May 19, 2009

APPROVE:

ATTEST:

John Clendenen
Vice-President

Pamela Spannuth
Clerk-Treasurer