

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
FEBRUARY 26, 2013**

The town council of Leo-Cedarville met in regular session on February 26, 2013 at 7:00 PM at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were John Clendenen, president; Tim Richards, vice president; Paul Steffens and Kevin Veatch, council members; Peggy Garton, town manager; and John Eastes, clerk-treasurer. Ted Garton, council member, was absent.

Mr. Clendenen called the meeting to order and led attendees in the “Pledge of Allegiance.”

AGENDA: Mr. Veatch moved to accept the agenda and Mr. Richards provided a second to the motion, which passed by unanimous voice vote.

MINUTES: Without objection, council approved the minutes of February 12, 2013 as distributed.

REPORT of the TOWN MANAGER: Mrs. Garton presented the following, with action as noted therein:

- **Ordinance 2013-1:** “An Ordinance Adopting a Capital Improvement Plan Nunc Pro Tunc for 2012 and Prospectively for 2013 Specifying the Revenues to be Received Under the County Economic Development Income Tax for the Town of Leo-Cedarville” was brought forward for second reading and discussed. Exhibit “A” is attached and made part of the ordinance, detailing a 2012-2013 “CEDIT Improvement Plan.”
 - **Action:** Mr. Steffens moved to waive reading the proposed ordinance in its entirety and Mr. Richards provided a second to the motion, which passed by unanimous voice vote.
 - **Action:** Mr. Steffens moved to adopt the above-noted ordinance and Mr. Richards provided a second to the motion, which passed by unanimous voice vote.

- **Ordinance 2013-2:** “An Ordinance Amending Ordinance No. 2010-05 and Establishing Rates for the Collection, Treating and Disposing of Garbage in a Sanitary Manner” was introduced and discussed.
 - **Action:** Mr. Richards moved to waive reading the proposed ordinance in its entirety and Mr. Steffens provided a second to the motion, which passed by unanimous voice vote. It was determined that a wording modification is needed in the “Exemption from user fees” section of the ordinance draft, with a need to change “. . . exemption approved by the contractor under its internal policies” to read “. . . exemption approved by the town under its internal policies.” The ordinance will be available for adoption on March 26, 2013.

- **Riverside Gardens:** An update on the Riverside Gardens' improvement project and Riverside Gardens' grant process was discussed, including potential donors that are highly interested in the project.
- **"Envision Leo-Cedarville":** A preparation and planning update for a community-wide collaborative meeting to be held at Leo High School from 6:00-9:00 PM on March 12 was provided. Council has cancelled its regular meeting on this same date, as noted below.
- **Keystone Training:** On February 27, software training is scheduled for the storm water utility clerk and town manager.
- **Planting Trees:** Council requested that members from Hoosier Relief prepare a presentation to be delivered before council sometime in April or May.

PRESIDENT CLENDENEN: Council members were led in a discussion of the possibility of creating a request-for-information log.

REPORT of the CLERK-TREASURER: All employment taxes for the month of February 2013 have been deposited with appropriate federal and state agencies and Indiana's monthly WH-1 report has been filed.

The 2013 budget review process has begun for Allen County governmental entities. On February 20, an email was received from Mr. George Helton of the DLGF's (Department of Local Government Finance) Budget Division indicating that "everything looks great" regarding the town's 2013 budget submission documents. Therefore, the clerk-treasurer's office anticipates the town's 1782 budget notice for 2013 should be forthcoming.

Per Indiana's Access to Public Records Act (I.C. 5-14-3-1, et. seq.), a document package of information was prepared in a timely fashion and is scheduled for delivery to a county government reporter of the Journal Gazette newspaper on February 27.

VOUCHERS APPROVED BY COUNCIL SIGNATURES:

- February 26, 2013 line-item form totaling \$52,142.94.

Summary: The total amount of all vouchers approved by council was \$52,142.94.

Regular Session: Council will meet in regular session at 7:00 PM at the Town Hall of Leo-Cedarville on March 26, 2013; council's March 12, 2013 regular meeting has been cancelled due to the above-noted community-wide collaborative meeting to be held at Leo High School on said date.

MOTION TO ADJORN: Mr. Richards moved to adjourn the meeting; Mr. Steffens provided a second; and the motion passed by a unanimous voice vote.

APPROVE:

ATTEST:

JOHN CLENDENEN, Council President

JOHN EASTES, Clerk-Treasurer