

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
June 9, 2015**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on June 9, 2015 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were Kevin Veatch, president; Tim Richards, vice president; council members Paul Steffens, Greg Peck and Raymond Pulver, Jr.; Peggy Garton, town manager.

As Clerk-Treasurer Mr. John Eastes is attending a budget training preparation seminar, Mr. Steffens will serve as secretary pro tem.

Mr. Veatch called the meeting to order and led attendees in the “Pledge of Allegiance.”

AGENDA: Upon reaching consensus, Council accepted the agenda as distributed with flexibility.

MINUTES: Mr. Veatch brought forward the regular session minutes of May 26, 2015 as distributed.

- **Action:** Mr. Richards moved to approve the regular session minutes of May 12, 2015 minutes as distributed, and Mr. Peck provided a second. The motion passed by a unanimous voice vote.

GUEST PRESENTATIONS or PUBLIC COMMENT:

- Tim George, North East Allen Fire and EMS, provided an update regarding the number of service calls this year. Overall there has been an increased number of responses with an approximately 80% being EMS responses and 20% being fire and other non-medical service runs. Due to the increased volume and demand for service, the department will begin a trial of having an additional EMS crew available, primarily in the western part of the territory to provide better coverage. While the department anticipates increased revenue from the additional number of emergency response it is seeking additional funds to help offset some of the increased service availability. To assist in the municipal budget planning process, Mr. George stated that the department will seek a 10% increase in the amount of support requested from Leo-Cedarville in 2016. The annual cost to the Town for service will be \$48,400.00.
Action: Council will discuss further at next meeting and during budget planning sessions.
- Jeff Studebaker, East Allen County Schools Safety Manager, provided an overview of various options to address traffic flow issues and Leo Elementary and Leo Junior-Senior High Schools. Two options for the elementary school were identified with option one involving relocation of the bus drop-off/pickup location to the Hosler Road location and option two using creation of a new exit point and revision of traffic flow patterns in the

primary (South) parking lot. Option one is identified as being a safer option with separation of bus passengers from car passengers. Option two has issues with space limitations on the West side of the building. After discussion of both options, Council consensus is in favor of option one. Mr. Studebaker will take this back to school board for further action.

The options for traffic flow improvement for the high school are more limited and present some major challenges. Discussion focuses on creation of an additional access point further South on Amstutz Road to bring traffic in close to the current bus parking facility. Mr. Jim Lauer, Town Engineer was present for discussion and will investigate feasibility of placing new entrance which will also require discussions with Allen County and City of Fort Wayne. Discussion included possibility of providing direct access to SR 1 at some point in the future.

TOWN ENGINEER REPORT

- Pony Express Run: Property owners have been contacted regarding disruption of normal traffic pattern and provision of temporary access. Authorization to proceed with the 2015 Street Improvement Package Design, Bid, and Contract Administration phases motion made by Mr. Steffens, seconded by Mr. Peck. This includes reconstruction of Pony Express Run and ADA sidewalk crossing improvements in Lions Gate. Approved by Council unanimously.
- Authorization to proceed with the Resident Project Representation Phase for the 2015 Street Improvement Package requested. Mr. Peck moved to accept, Mr. Richards seconded. Approved by Council unanimously.
- Discussion of proposed 2016 Street Improvement Project, Clay Street Reconstruction. Proposal shared with council regarding improving Clay Street from SR 1 to South corporate limits. Preliminary proposal shared to facilitate budget allocation for project. Anticipate construction period to coincide with Allen County Highway Department improvement projects for South Halter Road and Saint Joseph River Bridge planned for 2016. This will be concurrent to minimize length of disruption but will be independent of the County project in terms of engineering and financing. Discussion by council regarding improving SR 1 sight lines and installation of turn lanes on Clay Street and possible intersection improvement by Indiana Department of Transportation during repaving of SR 1 in 2016 to facilitate traffic flow. As this is an information sharing discussion, no action requested at this time other than Councilmember consideration of proposed improvements.

COUNCIL MEMBERS' CURRENT BUSINESS:

- Training opportunities for council members. Indiana Association of Cities and Towns Annual Conference will be September 29 – October 1, 2015 in French Lick. Additional training for new council members will occur after fall elections, usually after the first of the year. Attendance highly recommended for all municipal officials, both newly elected and experienced as opportunity to receive information regarding local government functions and interactions with state agencies, other municipalities.

REPORT of the TOWN MANAGER: Mrs. Garton presented the following, with action as noted therein:

- **Halter Road:** Reclamation project for Halter Road North will begin after the fourth of July. This an Allen County Highway Department project with partial funding provided by Leo-

Cedarville as right of way is joint ownership between County and Town.

- **Council Platform**: No new information at this time.
- **Sound System**: No discussion or action was taken regarding two Sweetwater Sounds preliminary sound system hardware quotes.
- **Leo-Cedarville Web Redesign**: Contract being drawn up for council action at next meeting.
- **Allen County Interlocal Agreement**: Agreement due for renewal this year. Discussions with County will occur prior to renewal at future meetings, dates to be publicized.

Future Business: No agenda item was listed specific to “Future Business.”

REPORT of the CLERK-TREASURER: Mr. Eastes prepared Fund Reports through end of May 2015 for council review.

VOUCHERS APPROVED by COUNCIL SIGNATURES:

- June 9, 2015 line-item form totaling \$31,753.63.

Summary: The total amount of all vouchers approved by Council was \$31,753.63.

Regular Session: Council is scheduled to meet in regular session at 7:00 p.m. at the Town Hall of Leo- Cedarville on June 23, 2015.

ADJOURNMENT: Mr. Peck moved to adjourn the meeting and Mr. Richards providing a second. A unanimous voice vote in support of the motion was received and the meeting was adjourned at 8:25 pm.

APPROVE:

ATTEST:

KEVIN VEATCH, Council President

JOHN EASTES, Clerk-Treasurer

Paul Steffens, Secretary Pro-Tem