

**TOWN COUNCIL OF LEO-CEDARVILLE  
MEETING MINUTES  
MAY 27, 2014**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on May 27, 2014 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

**ATTENDANCE:** In attendance were John Clendenen, president; Tim Richards, vice president; Paul Steffens, Ted Garton and Kevin Veatch, council members; Peggy Garton, town manager; and John Eastes, clerk-treasurer.

Mr. Clendenen called the meeting to order and led attendees in the “Pledge of Allegiance.”

**AGENDA:** By consensus, council members accepted the agenda as distributed.

**MINUTES:** Without objection, council members approved the regular session minutes of May 13, 2014 as distributed.

**GUEST:** Mr. Gordon Liechty, Sr. was in attendance and commended Council and Town Manager Garton on the very well done Riverside Gardens’ 2014 ribbon-cutting ceremony and park improvements.

**TOWN ENGINEER:** Mr. Lauer, of Schnelker Engineering, Inc., presented the following, with action as noted therein:

- **2014 Road Improvements:** Bids were opened on May 21, 2014 at the Town Hall of Leo-Cedarville for the public works’ project under consideration identified as “Street Improvements—2014.” Bids were received from Brooks Construction and API Construction Corporation, with API Construction Corporation having the lowest recorded bid. Mr. Lauer recommended that the town accept API Construction Corporation’s bid of \$113,265.75 as the lowest, responsible, responsive bid.

Mrs. Garton advised that she would probably use Motor Vehicle Highway funds for the project, and Mr. Eastes noted the availability of unencumbered Motor Vehicle Highway fund appropriations to be \$123,884.26.

- **Action:** Mr. Richards moved to accept API Construction Corporation’s bid of \$113,265.75. Mr. Steffens provided a second to the motion, which passed by unanimous voice vote.

Council members signed a copy of the construction contract and letter authorizing API Construction Corporation to proceed with the project in accordance with the contract dated May 27, 2014.

Millings from the construction project will be available to increase the current parking area that lies across from Riverside Gardens’ Park.

- **Trail Planning:** Mrs. Garton sent an email to INDOT (Indiana Department of Transportation) requesting a meeting to discuss the possibility of placing a trail along State Road 1. Mrs. Garton is hopeful that one or two council members will be able to attend a July 30 meeting that is scheduled to begin at 2 p.m. Possible next steps were enumerated, once more information is known following the aforementioned meeting.

**TOWN ATTORNEY:** Per President Clendenen, no report was available from Mr. Proctor at this time.

**REPORT of the TOWN MANAGER:** Mrs. Garton presented the following, with action as noted therein:

- **Wessler Engineering Update:** Wessler Engineering's final utility feasibility study report is to be completed by May 30, 2014 and will be made available to council members upon receipt thereof.
- **Donations:** Leo-Cedarville Foundation presented a \$5,000.00 check as a donation on behalf of Cedar Creek Lions Community Park, Inc. in support of the Riverside Gardens' construction project. Said donation shall be applied to the outstanding balance on the town's 2.7% loan with iaB Financial Bank, Note #48006450.

Cedar Creek Lions Community Park, Inc. has also donated an additional \$9,045.32 directly to the town of Leo-Cedarville, with said funds earmarked "to go to the Park Board donation fund for the sole purpose of a future sports complex/community center." A new fund will be established to preserve the character of the donation/gift, as noted within the "Report of the Clerk-Treasurer" section that follows below.

- **Park Board:** A review of the Riverside Gardens' improvement project and the May 27, 2014 ribbon-cutting ceremony was provided that noted the following areas of park improvement: A splash pad and play creek, playground, picnic tables, benches, lighting, planters, rain garden, walking paths, pond, horseshoe pits, volleyball courts and maintenance garage.

Recognition and appreciation for the support of Leo-Cedarville's citizenry as well as the following were noted: Past and present Leo-Cedarville park board, advisory, steering committee and council members; Leo-Cedarville's staff of employees; the Board of Directors of the Leo-Cedarville Foundation; the Indiana Department of Natural Resources; the City of Fort Wayne; officials from Allen County; the design team; contractors; and community support team/partners and donors. Today's ribbon cutting ceremony was well attended and included several dignitaries as well as students from Leo Elementary School.

President Clendenen read a May 27, 2014 letter written on behalf of the City of Fort Wayne by Mayor Tom Henry that congratulated Leo-Cedarville for completion of the improvements to Riverside Gardens' Park. Mayor Henry stated that the City of Fort Wayne was proud to have been able to donate a portion of the land for these improvements.

The YMCA of Fort Wayne will soon be offering fun-filled summer activities at Cedarville Park. “Y on the Fly” will begin on June 12, 3:00 p.m. and 4:30 p.m., and a “Paint, Draw, Create! Adventures in Art” camp is slated to run from June 23 through June 26, 9:30 a.m.-11:30 a.m.

The summer concert series at Riverside Gardens’ Park will begin on May 30. Due to local graduation ceremonies, no concert will occur on June 6, but the concert series will resume again on June 13. Weather permitting, all concerts are approximately one-hour in length and scheduled to begin at 7:30 p.m.

Mulching and catch-up work is now slated to occur in Cedarville Park.

- **Leo-Cedarville’s Annual Freedom Festival** is scheduled to be held on Thursday and Friday, July 3 and 4, at Riverside Gardens’ Park. A “Cruise In” and “Freedom Concert” are scheduled for Thursday, July 3, and the annual 5-K Run along with other festival events, live entertainment and fireworks scheduled for Friday, July 4.
- **Comprehensive Plan Implementation:** Mr. Nathan Law was introduced and has begun his Ball State internship work experience under the direct guidance and supervision of Town Manager Garton. Mr. Law is currently working to identify bus stop and commercial property locations within Leo-Cedarville. Mr. Law’s work will become valuable as the town works to improve way-finding signage throughout the community as part of implementing the “Town of Leo-Cedarville, Indiana Comprehensive Plan,” as adopted on December 10, 2013.

**REPORT of COUNCILMAN RICHARDS:** EACS (East Allen County Schools) has begun their campaign to attract parents and students into EACS. More information regarding EACS is now available at <http://www.YouCanDreamIt.com>.

**REPORT of the CLERK-TREASURER:** The following items were distributed for council member review and possible action: A miscellaneous appropriation transfer list, as batched on May 22, and two (2) resolution drafts, as noted below.

- **Resolution 2014-6, A “Resolution Establishing a Sports Complex/Community Center Development Fund for the Town of Leo-Cedarville, Indiana”** was introduced and discussed. The establishment of a new fund is required to preserve the character of the aforementioned Cedar Creek Lions Community Park, Inc. donation of \$9,045.32.
  - **Action:** Mr. Richards moved to adopt Resolution 2014-6, and Mr. Steffens provided a second. The motion passed by a unanimous voice vote and was signed by council members.
- **Resolution 2014- 7, A “Resolution Approving the Transfer of Appropriation for the Riverside Gardens Construction Fund Account No. 443002381, “RGC—IAB LOAN PRINCIPAL”** was introduced and discussed. A Riverside Gardens Construction Fund budget appropriation transfer is required to properly account for the Leo-Cedarville

Foundation's \$5,000.00 donation on behalf of Cedar Creek Lions Community Park, Inc., as referenced above.

- **Action:** Mr. Garton moved to adopt Resolution 2014-7, and Mr. Veatch provided a second. The motion passed by a unanimous voice vote and was signed by council members.

Due to the significant levels of snowfall that have occurred to date, only \$3,284.48 remains appropriated for snow removal within the Motor Vehicle Highway Fund for calendar year 2014. Budget appropriation transfers may need to occur within the Motor Vehicle Highway Fund and/or Local Road and Street Fund to care for any snow fall or ice events that may still occur within the current calendar year. The town's Rainy Day Fund currently has \$59,998.00 in available budget appropriations.

Mr. Eastes is scheduled to attend the June 8-12 78<sup>th</sup> ILMCT (Indiana League of Municipal Clerk Treasurers) and SBOA (State Board of Accounts) school in French Lick, Indiana.

**VOUCHERS APPROVED BY COUNCIL SIGNATURES:**

- May 27, 2014 line-item form totaling \$24,431.79.

**Summary:** The total amount of all vouchers approved by Council was \$24,431.79.

**Regular Session:** Council will meet in regular session at 7:00 p.m. at the Town Hall of Leo-Cedarville on June 10 and 24, 2014.

**ADJORNMENT:** Without objection, President Clendenen adjourned the meeting.

**APPROVE:**

**ATTEST:**

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**JOHN CLENDENEN, Council President**

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**JOHN EASTES, Clerk-Treasurer**