

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
JULY 24, 2012**

The town council of Leo-Cedarville met in regular session on July 24, 2012 at 7:00 PM at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were John Clendenen, president; Tim Richards, vice president; Ted Garton, Paul Steffens, and Kevin Veatch, council members; John Eastes, clerk-treasurer; and Peggy Garton, town manager.

President Clendenen called the meeting to order and led council in the “Pledge of Allegiance.”

AGENDA: Mr. Richards moved to accept the agenda and Mr. Veatch provided a second to the motion, which passed by unanimous voice vote.

MINUTES: Council approved the minutes of July 10, 2012 as drafted.

SPECIAL PRESENTATION(S) AND PUBLIC SPEAKS: None; there were no other meeting attendees.

REPORT of the CLERK-TREASURER: On July 20, Town Manager Garton, President Clendenen and Mr. Eastes held a two-hour planning meeting to review 2012 and 2013 budget revenue and appropriation projections. At tonight’s council meeting, Mr. Eastes presented 2012-2013 funds’ estimated revenue and preliminary appropriation data for council member review. Based upon Mr. Eastes’ recommendation, council reached consensus to set the town’s 2013-budget hearing to occur on September 25, 2012. Council will provide additional guidance for the coming 2013 budget year, with wage and salary discussion planned for council’s August 14, 2012 regular meeting. Mr. Eastes will continue to upload preliminary budget data in the state’s Gateway site and will meet with the DLGF (Department of Local Government Finance) on August 10 as planned.

REPORT of the TOWN MANAGER:

Mrs. Garton presented the following, with action as noted therein:

- A Key-Billing software training agreement, with Keystone Software Systems (Action: Without objection, Mrs. Garton will schedule training for the town’s new billing clerk, with an initial day of on-site training planned.);
- A power generator preventative maintenance agreement, with EVAPAR (Action: Council reached consensus in support of entering into the agreement as presented.);

- A Leo-Cedarville Foundation reimbursement request for \$2,397.00 for funds expended for the “Freedom Festival” of June 28 and 29 (Action: Due to the event cancellation as a result of the state of emergency the town was operating under, Mr. Veatch moved to make the foundation whole by reimbursing the Leo-Cedarville Foundation for the unrecoverable costs of \$2,397.00, and Mr. Garton provided a second. Mr. Veatch, Mr. Garton and Mr. Steffens voted in support of the motion; President Clendenen abstained; and Mr. Richards voted in opposition to the motion. In summary, the motion passed with three votes “for,” one abstention and one vote “against.”); and
- A Main Street resident’s request to convert the alleyway from Main Street to Hosler Road, near Leo Elementary School, into that of a street (Action: None taken at this time.).

Mrs. Garton reported that Mr. Lauer, of Schnelker Engineering, is seeking a quote to install solar crosswalks along Amstutz Road; a traffic survey summary was presented, detailing information gathered by the town’s new radar speed display trailer; and an information update on storm recovery efforts within the town and new recycle center information was provided. The town will not receive storm relief reimbursement from any federal, state or county agency.

Both garage sale discussion and tree replacement discussion in various right-of-way areas throughout the town remained tabled at this time.

REPORT of PRESIDENT CLENDENEN: President Clendenen reported that the town has requested resumes from firms that are capable of assisting in updating the town’s current comprehensive master plan. To date, the town has not issued any request for proposal (RFP), as the town is still gathering resume information, as noted herein. The town expects to receive resumes from interested firms on or before August 10, with a target mailing date of August 24 to mail RFPs to selected candidates.

REPORT of COUNCILMAN VEATCH: Mr. Veatch brought to council’s attention his belief that the town should consider installing a server to enhance the town’s computer networking capabilities and security requirements. Mr. Veatch noted advantages to having an on-site server and received council support to compile a source list of local IT organizations capable of providing an initial assessment of the town’s current technological capabilities and needs.

VOUCHERS APPROVED BY COUNCIL SIGNATURES:

- July 24, 2012 line-item form totaling \$55,538.26; and
- July 24, 2012 line-item form totaling \$13,425.00.

Summary: The total amount of all vouchers approved by council was \$68,963.26.

Regular Session: Council will meet in regular session at 7:00 PM at the Town Hall of Leo-Cedarville on August 14 and August 28, 2012.

MOTION TO ADJORN: Mr. Richards moved to adjourn the meeting; Mr. Steffens provided a second; and the motion to adjourn passed by unanimous voice vote.

APPROVE:

ATTEST:

JOHN CLENDENEN, Council President

JOHN EASTES, Clerk-Treasurer