

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
JULY 10, 2012**

The town council of Leo-Cedarville met in regular session on July 10, 2012 at 7:00 PM at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were John Clendenen, president; Tim Richards, vice president; Paul Steffens and Kevin Veatch, council members; and John Eastes, clerk-treasurer. Absent were Ted Garton, council member, and Peggy Garton, town manager.

President Clendenen called the meeting to order and led council and meeting attendees in the "Pledge of Allegiance."

AGENDA: Mr. Richards moved to accept the agenda and Mr. Steffens provided a second to the motion, which passed by unanimous voice vote.

MINUTES: Council approved the minutes of June 26, 2012 as drafted.

SPECIAL PRESENTATION(S) AND PUBLIC SPEAKS: Mr. Jim Lauer, of Schnelker Engineering, presented council with two (2) options for extending trails to the Cedarville Park area. Map handouts were provided detailing area existing sidewalks, trails and proposed future sidewalks and trails. After significant discussion and upon reaching consensus with council members, President Clendenen directed Mr. Lauer to prepare estimated costs for both options, with the intention of discussing the topic further at the next meeting of council, scheduled for July 24.

REPORT of the CLERK-TREASURER: Boyce Systems is to perform an initial install of the Key-Fund software upgrade package on July 30. Computer networking may occur before or after July 30, but Mr. Eastes believes it would be best to have computer networking and security issues cared for prior to the above-noted install date, if possible.

Mr. Eastes is scheduled to meet on August 10 with Mr. Helton of the Department of Local Government Finance to review and upload to Gateway preliminary 2013 budget information.

Mr. Eastes reported the outstanding balance on an original \$850,000.00, 3 ½% loan, due to mature on September 15, 2015 and supported by CEDIT funds, was \$537,946.54 as of June 15, 2012, with the next monthly payment of \$15,471.35 due on July 15; all employment taxes for the month ended June 30, 2012 have been deposited with appropriate agencies of the federal and state government; and all employment reports for the second quarter of 2012 have been filed with the those same agencies. Items distributed for discussion were a "June 30, 2012 Reconciled Funds' Report," with supporting year-to-date budget status schedules; an "Allen County Tax Unit 2013 Budget Timeline"; a June 28, 2012 State Budget Agency memorandum noting the state's growth quotient, as calculated, to be 2.8% for calendar year 2013; and a June 22, 2012

letter from the Allen County Department of Health noting requirements of the Indiana General Assembly recently adopted statewide smoke-free air law (HEA 1149, effective July 1, 2012).

REPORT of the TOWN MANAGER: As Mrs. Garton was unable to attend today's council meeting, the following items were tabled: Garage sale discussion; solar crosswalks' discussion, which is awaiting information from a contractor; and tree replacement discussion in various right-of-way areas throughout the town.

Mrs. Garton and Mr. Eastes are working together to compile preliminary budget appropriations for council review. Town Manager Garton and President Clendenen are to meet with Mr. Eastes prior to council's next scheduled meeting of July 24, with the intent of discussing 2013 budget items during council's July 24 regular scheduled meeting.

REPORT of PRESIDENT CLENDENEN: President Clendenen commended the efforts of the town manager and maintenance department for storm recovery efforts, with approximately 90% of the town-wide cleanup estimated to be complete to date. Riverside Gardens is currently utilized to collect storm debris at the recycle center, as curb-side pickup of storm debris continues throughout the town. As needed, independent contractors have been and are being employed to remove fallen and damaged trees from public right-of-ways. Upon Mrs. Garton's return, Mrs. Garton and Mr. Steffens will meet to discuss the possibility of filing to recover some of the funds expended by the town on disaster relief efforts. Preston Short, Metea Valley Association president, was in attendance and sought information on the subject as well.

Both President Clendenen and Vice President Richards reported a successful Freedom Festival "5-K Run," but the remaining festival events had to be cancelled due to a town-wide power outage. Festival events have been rescheduled to occur on August 17 and 18, with the evening of August 18 culminating in the town's annual fireworks' display.

VOUCHERS APPROVED BY COUNCIL SIGNATURES:

- July 10, 2012 line-item form totaling \$38,406.49.

Summary: The total amount of all vouchers approved by council was \$38,406.49.

Regular Session: Council will meet in regular session at 7:00 PM at the Town Hall of Leo-Cedarville on July 24 and August 14, 2012.

MOTION TO ADJORN: Mr. Richards moved to adjourn the meeting; Mr. Veatch provided a second; and the motion to adjourn passed by unanimous voice vote.

APPROVE:

ATTEST:

JOHN CLENDENEN, Council President

JOHN EASTES, Clerk-Treasurer