

Leo-Cedarville Town Council Meeting Minute
June 26, 2012

Attendance: J. Clendenen, T. Richards, T. Garton, P. Steffens, K. Veatch Council members, P. Garton Town Administrator

Absent: J. Eastes, Clerk-Treasurer

Meeting called to order at 1900 with Pledge of Allegiance

Agenda approved with flexibility

Minutes of 6/12/2012 approved as presented. Minutes of 6/18/2012 special meeting approved as presented.

Clerk-Treasurer: Vouchers available for council signatures. No verbal update provided as the Clerk-Treasurer is attending an out of town conference.

Town Administrator:

- Trails-no new information, engineering still in progress.
- Crosswalk-no new information.
- Tree replacement program-no new information or discussion.
- Inquiry made by customer regarding availability of a discount if paying for the full year of garbage service in advance. Discussion of history of and why Council chose monthly billing ensued to bring Council Members not on Council at time decision made as to why it was made. No action to be taken at this time on providing suggested discount.
- Transition process for new Storm Water Utility Clerk is proceeding satisfactorily. Discussion regarding a consultation arrangement with prior Storm Water Utility Clerk to provide training in components of position that are not performed on a daily basis, i.e. late notices, lien filings. This would be an hourly consultant position, not a town employee. Usage of the consultant is anticipated to be 2-3 times to complete training of new clerk. Motion made by councilman Richards and seconded by councilman Veatch to set consultation rate for position @ \$20.00/hour. Motion approved unanimously.

Council President Report: Submission from DLZ Engineering relating to Town Master Plan presented and reviewed by Council. Town has identified multiple firms that are engaged in creating and/or facilitating master plans. Discussion ensued with consensus being that town will solicit proposals to firms to identify interest and capabilities and proceed to narrow group down to those appropriate for our purpose and need.

There being no further business, the meeting adjourned at 2010 until 7/10/2012 at 1900.

APPROVE:

ATTEST:

JOHN CLENDENEN, Council President

PAUL STEFFENS, Council Member