

**TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
JUNE 18, 2012**

The town council of Leo-Cedarville met in special session on June 18, 2012 at 4:00 PM at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

ATTENDANCE: In attendance were John Clendenen, president; Tim Richards, vice president; Ted Garton, Paul Steffens, and Kevin Veatch, council members; John Eastes, Clerk-Treasurer; and Peggy Garton, Town Manager.

SPECIAL MEETING AGENDA: Based upon a request of Town Manager Garton, President Clendenen called to order a “Special Meeting” of the Leo-Cedarville Town Council for the specific purpose of hiring an employee for the vacated position of “Utility Billing Clerk.”

Town Manager Garton provided council members with references and a recommendation to hire Tina Clark to fill the vacated position of “Utility Billing Clerk.”

ACTION: After discussing job skill requirements and reviewing the applicant’s employment background, President Clendenen looked to council for a motion from the floor. Mr. Richards moved to approve hiring Tina Clark to fill the town’s employment position of storm water utility billing clerk; Mr. Steffens provided a second to the motion; and council members approved the motion by unanimous voice vote.

The meeting was adjourned at 4:25 PM

The governing body certifies that no subject matter was discussed in the special session other than the subject matter specified in the public notice.

APPROVE:

ATTEST:

JOHN CLENDENEN, Council President

JOHN EASTES, Clerk-Treasurer