

**TOWN COUNCIL OF LEO-CEDARVILLE  
MEETING MINUTES  
JANUARY 13, 2015**

The town council of Leo-Cedarville met in regular session at 7:00 p.m. on January 13, 2015 at the Town Hall of Leo-Cedarville, located at 13909 Pony Express Run, Leo, IN 46765.

**ATTENDANCE:** In attendance were Tim Richards, Paul Steffens, Kevin Veatch and Greg Peck, council members; Peggy Garton, town manager; and John Eastes, clerk-treasurer.

Boy Scout Troop 49 led attendees in the “Pledge of Allegiance.”

Mr. Richards called the meeting to order and brought forward the election of council officers.

**ELECTION OF OFFICERS:** Mr. Richards nominated Mr. Steffens as council president; the motion died for lack of a second.

Mr. Veatch stated his desire to wait to select a council president and vice president until after the January 17 Republican Party Caucus has expressed its will by selecting a candidate to fill a vacated council member seat. Mr. Veatch also stated that it is his intention to seek the office of president regardless of the candidate selected by the caucus process.

Mr. Veatch moved to suspend municipal code 30.01 until the next council meeting and then proceed with the nomination process for the offices of council president and vice president. Mr. Steffens provided a second, and the motion passed by unanimous voice vote.

**AGENDA:** By consensus, council members accepted the agenda as distributed.

**MINUTES:** Without objection, council members approved the regular session minutes of December 23, 2014 as distributed.

**GUEST PRESENTATIONS:** None.

**TOWN ENGINEER:** Having no information to present before Council, Mr. Lauer, of Schnelker Engineering, Inc., was not in attendance.

**TOWN ATTORNEY:** Having no information to present before Council, Mr. Proctor, of Eilbacher Fletcher LLP, was not in attendance.

**DISCUSSION of UTILITIES:** None.

**REPORT of the TOWN MANAGER:** Mrs. Garton presented the following, with action as noted therein:

- **INDOT Meeting:** A meeting with INDOT personnel is scheduled to occur at the Cedarville Park pavilion at 1:00 p.m. on January 20.
- **Allen County Highway Department Meeting:** A meeting with Allen County Highway Department personnel is scheduled to occur at the town hall beginning at 11:30 a.m. on January 20.
- **Golf Cart Ordinance:** Application of the town's current golf cart ordinance to UTVs and ATVs was briefly discussed.
- **2015 Town Flyer/Mailer Information:** Distribution of the town flyer is planned for the first week in February, after Council has elected a president and vice president.
- **Schedule of Town Meetings:** Council members were provided with a copy of "Town of Leo-Cedarville 2015 Meeting Schedules."
- **Park Board Master Plan:** A 5:30-7:30 p.m. open house is scheduled to occur at Cedarville Park on February 9 to review a draft of the "Park Master Plan."
- **Garbage Contract:** Mr. Proctor and Mrs. Garton plan to meet in February to prepare for bidding a new garbage contract.
- **Zoning Ordinance Updates:** Mrs. Garton and Mr. Proctor are planning to meet to work on possible revisions to the current zoning ordinance manual.
- **Dump Truck:** Delivery of the 2015 Ford F-550 is anticipated to occur sometime in mid-February.
- **Future Agenda Items:** Mr. Lauer is scheduled to appear before Council on January 27 to discuss 2015 street improvements and trail planning.

Mrs. Garton and Mr. Proctor plan to meet this week to follow up on two property violations and to review options specific to the ally next to the elementary school.

**REPORT of the CLERK-TREASURER:** The following items were distributed for council member review and possible action:

Miscellaneous appropriation transfer lists, as batched on December 9, 10, 16 and 31 of 2014; a "Monthly Financial Statement, All Funds, for the Month Ended December 31, 2014—Reconciled"; an "Appropriations Report for the Month Ended December 31, 2014"; and a "2015 Mileage Claim" form.

The following 2014 governmental filings have been completed: All federal and state employment tax deposits, with reports on same; the December Indiana sales tax deposit, and report on same; an Indiana "Compensation of Public Employees (100R) Report"; an Indiana Workforce Development employment report; the 4<sup>th</sup> quarter 941 report; W2s, with appropriate

distribution to employees; 1099 MISCs forms have been mailed to qualifying vendors; and W2 and 1099 transmittal forms have been mailed to appropriate federal agencies.

The outstanding balance on an original \$699,709.97, 2.7% loan, due to mature on July 12, 2018 and supported by CEDIT funds, was \$484,223.76 as of January 12, 2015, with the next monthly payment of \$12,492.52 due on February 12.

The effective federal mileage reimbursement rate for 2015 is \$.575 per mile.

Work on the town's 2014 Annual Report is in progress.

In response to Mr. Baker's question regarding town indebtedness, Mr. Eastes stated that the above-noted \$484,223.76 is the current debt level other than accounts payable transactions that will occur as part of normal operations.

**VOUCHERS APPROVED by COUNCIL SIGNATURES:**

- January 13, 2015 line-item form totaling \$85,584.57.

**Summary:** The total amount of all vouchers approved by Council was \$85,584.57.

**Regular Session:** Council is scheduled to meet in regular session at 7:00 p.m. at the Town Hall of Leo- Cedarville on January 27 and February 10, 2015.

**ADJORNMENT:** Mr. Veatch moved to adjourn the meeting and Mr. Steffens provided a second. A unanimous voice vote in support of the motion was received and the meeting was adjourned.

**APPROVE:**

**ATTEST:**

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, **Council President**

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**JOHN EASTES, Clerk-Treasurer**