

TOWN COUNCIL OF LEO-CEDARVILLE  
MEETING MINUTES  
JUNE 1, 2010

ATTENDANCE:

Paul Steffens – Council President  
John Clendenen – Vice President  
John Eastes  
Pamela Spannuth – Clerk-Treasurer  
Jim Lauer – Town Engineer

7:00 – Council President Steffens opened the meeting with the Pledge of Allegiance.

AGENDA – The council present unanimously approved the agenda with flexibility.

STREET IMPROVEMENT PROJECT 2010 2010-01 – Mr. Lauer presented the tabulated bid results for SIP 2010-01 (Hosler Road, Souder Road & Brighton Park); Wayne Asphalt was the low bidder for the work. Mr. Eastes moved to accept the bid presented by Wayne Asphalt for the contract price of \$333,418.20. Mr. Clendenen seconded the motion. Motion approved unanimously with Mr. Liechty and Mr. Young absent.

Souder Road residents will be requested to meet with the town engineer on location to discuss any specific problems they may wish to see addressed during the road/drainage improvement project.

STREET IMPROVEMENT PROJECT 2010 2010-02 – Mr. Lauer presented the tabulated bid results for SIP 2010-02 (Witmer Park & Reservoir Road); Wayne Asphalt was also the low bidder for this project. Mr. Eastes moved to accept the bid presented by Wayne Asphalt for the 2010 Street Improvement Project 02 (SIP 2010-02) for the contract price of \$161,926.65. Mr. Clendenen seconded the motion. Motion passed unanimously with Mr. Liechty and Mr. Young absent.

Wayne Asphalt is expected to begin the projects within the month of June. The order in which they will begin is unknown at this time.

PROPOSED PROJECTS – Mr. Lauer presented a suggested list of other improvement projects that the council may wish to consider while construction costs remain low. Mr. Clendenen suggested an order of priority from several projects that were listed. Mr. Eastes suggested that the council consider having a facility designed that would eventually be constructed on the town's Schwartz Road land. He further added that he still wishes to see a part of the facility be used by the local fire department. The council and Mr. Lauer discussed ideas for the proposed maintenance building. Mr. Clendenen discussed a possible timeframe for constructing such maintenance facility by possibly getting the foundation work completed yet this year. Ms. Spannuth asked if there was an estimate for getting the necessary utilities run to this location. She further asked what the

council's intentions are regarding the amount of the funds they wish to borrow. Mr. Eastes stated he feels that due to the low interest rate, the town should take advantage of getting the most amount of work done as possible and would like to see the council utilize the full amount of the \$850,000.00 available loan.

LOAN FOR CAPITAL PROJECTS – Mr. Clendenen moved that the town borrow the entire \$850,000.00. Mr. Eastes seconded the motion. The motion to borrow the \$850,000.00 passed unanimously with Mr. Young and Mr. Liechty absent. Ms. Spannuth will proceed with completing the loan process as soon as possible.

MASTER PLAN – Mr. Lauer reviewed the list he prepared with suggestions to be considered within a town capital master plan.

FINANCIAL REPORT – Ms. Spannuth presented the May 31, 2010 fund and appropriation balance report. Also listed were any outstanding committed funds not yet reflected in the report.

MINUTES – The May 18, 2010 meeting minutes were unanimously approved with a correction.

GARBAGE BILLING – The council discussed the topic of billing for the town's residential garbage service. Ms. Spannuth urged the council to consider letting the contractor take back over the billing of the town's garbage service to help alleviate additional expenses and administrative complications that have been encountered. A special meeting will be held on Monday, June 7<sup>th</sup> at 4:00 p.m. with the council as well as all parties involved in the billing process to discuss this topic in greater detail.

VOUCHERS – The June 1, 2010 line item voucher form was approved by signature. The council unanimously voted to approve the release of the retainer to Wayne Asphalt for the 2009 Manning Street project (voucher #4018).

ADJOURN – The meeting was adjourned until June 15, 2010.

APPROVE:

ATTEST:

Paul Steffens  
Council President

Pamela Spannuth  
Clerk-Treasurer