

TOWN COUNCIL OF LEO-CEDARVILLE  
MEETING MINUTES  
JULY 5, 2011

ATTENDANCE:

John Clendenen – Council President  
Tim Richards  
Paul Steffens

7:00 – Council President Clendenen opened the meeting with the Pledge of Allegiance.

AGENDA - The agenda was approved with flexibility

MINUTES – The June 21, 2011 meeting minutes were approved as distributed.

TREASURER’S REPORT – Treasurer not present; July 5, 2011 vouchers signed by council.

TOWN ENGINEER – The sidewalk quotes for the 3 locations were reviewed. Two contractors provided quotes: Brian Mires at \$10,185.00 and Garcia Construction at \$13,517.50. The railing for the ramped sidewalk area is to be fabricated by Moore’s Welding. Mr. Richards moved to accept the quote submitted by Brian Mires; Mr. Steffens seconded. Discussion ensued about trees around Amstutz Road portion of bid; this will be looked at during construction. Mr. Troy Wieland was present and discussed with Mr. Lauer the corrective action to be taken with window wells prior to the sidewalk installation on Main Street. The property has been surveyed and Mr. Wieland will meet with Mr. Proctor, Town Attorney, to arrange for establishing the proper easement. Mr. Clendenen will facilitate process. The motion for sidewalk improvements along Amstutz Road replacing the Pioneer Village steps, Main Street at the Klopfenstein Building, and State Road 1 at the Leo Barber Shop passed unanimously.

TOWN ADMINISTRATOR UPDATE – Ms. Garton provided updates regarding several town and maintenance issues.

Ash borer issues: Ms. Garton stated that there are multiple infested trees in town, some in the town’s right of way. The town needs to devise plan to address the removal and replacement of the affected trees. The town Engineer recommends that the Town consult with an arborist or landscape expert such as Land Plan Group to identify appropriate replacement trees that will not harm town infrastructure as they grow. This will be discussed further on a future agenda when the full council is present.

Recycling center issues: Ms. Garton stated that large amounts of cardboard is being recycled and is filling up the available bins. Options were discussed to address this issue such as obtaining either a large roll-off bin or small trailer just for cardboard, or establishing a larger recycling center using semi-trailers. Discussion ensued with no action to be taken until full council present.

Cell-phone discussion: Discussion ensued regarding the need for new cell phones with data capability for the town administrator and the maintenance department. Currently the town administrator is using her personal phone as the town supplied phone

is not capable of supporting all needed functions. Brief discussion ensued. Options will be investigated and discussed at the next meeting when all council and clerk-treasurer present. Mr. Richards will assist Ms. Garton and Ms. Spannuth with this process. The suggestion was made to check with other local government agencies to determine possible options/cost advantage opportunities.

WIELAND PROPERTY - Further discussion ensued with Troy Wieland regarding the parking and drainage improvements adjacent to his property. The sidewalk will be constructed this year. Mr. Wieland will contact the contractor regarding the timing of the work to allow time to complete the necessary modifications to building. Paving will be delayed until next year when the Town will be doing other paving projects for cost effectiveness.

GARAGE SALE ORDINANCE - No update at this time.

TOWN TRUCK - No information at this time.

MISCELLANEOUS BUSINESS – The activities over 4<sup>th</sup> of July weekend were very successful. There was a good turn out for the fireworks and 5-K run. Thanks were extended to Peg, Ron and other volunteers for their work in helping these activities run smoothly and getting site cleaned up.

GRANT UPDATE – It was reported that the Hosler Road trail grant was not approved. The grant for the trail and improvements at Riverside Gardens is still in the evaluation phase. Mr. Clendenen stated that the information from the rejected grant proposal is still valuable as a guide and requests that the Town implement the necessary engineering process for the Hosler Road Trail for the purpose of identifying where right-of-way or easements may need to be acquired. The engineering could be done this winter. The importance of this trail was emphasized by the heavy pedestrian traffic after the weekend events with people walking on the shoulders and edges of the road during heavy traffic.

ADJOURNED – The meeting was adjourned until July 19, 2011.

APPROVED:

ATTEST:

John Clendenen  
Council President

Paul Steffens  
Councilman – (Secretary)