

TOWN COUNCIL OF LEO-CEDARVILLE  
MEETING MINUTES  
JANUARY 18, 2011

ATTENDANCE:

John Clendenen – Council President  
John Eastes – Council Vice President  
Paul Steffens  
Tim Richards  
Pamela Spannuth – Clerk Treasurer

7:00 – Council President Clendenen called the meeting to order with the Pledge of Allegiance.

AGENDA – The January 18, 2011 agenda was accepted with flexibility

MINUTES - The January 4, 2011 meeting minutes were approved as distributed.

FINANCIAL REPORT – Ms. Spannuth presented the December 31, 2010 fund and appropriation report as well as the 2011 appropriation report which represents the 2011 budget. She stated that she received an order by the Department of Local Government Finance to transfer \$1,122.66 to the Excess Levy Fund. She also stated that a year-end book transfer between funds was also necessary to correct two posting errors made in the 2009 budget year. Documentation regarding the details of the transfers was provided by the State Board of Accounts and will be filed with the minutes.

COUNCIL COMMITTEE APPOINTMENTS - Council President Clendenen discussed the need for the different council members to commit to taking an active role in the various areas identified at the previous council meeting. Mr. Eastes would like to co-chair the leadership role in the town's capital improvement plan; Mr. Steffens will assist. Mr. Steffens also plans to continue his involvement with the Maumee River Basin Committee. Mr. Richards would like to be a council liaison to the local public school system as well as assisting the town administrator with the sidewalk/trail plan. He will also remain involved with the stormwater utility board. Mr. Clendenen expressed his interest in getting more involved with the Leo-Cedarville Park Board. Mr. Liechty previously expressed an interest in looking into the possibility of establishing a commercial district. Mr. Eastes also stated that the council needs to revisit the topic of annexation.

SOCIAL NETWORKING – Mr. Clendenen discussed the usefulness that social networking can have within the community. Mr. Richards has started a Facebook page for the town/parks which is used for informational purposes. He has received some positive feedback and has used it as a means to communicate with interested community members.

DTN WEATHER SERVICE – Mr. Clendenen suggested that the town consider utilizing the DTN weather service. This service provides weather alerts that may be useful when preparing and

expecting weather events. The annual cost to subscribe to this service is approximately \$1,200.00. He stated that the information provided by this service during the last snow event was more accurate than the general public weather services that are available. He is unsure if the cost is worth the benefit at this time as has asked that the other council members take the time to look at the website during the current free trial period. He is going to ask for an extension on the trial period to allow additional time for consideration. This will be on the next agenda for further discussion.

LAW ENFORCEMENT AGREEMENT FOR COMMUNITY RESOURCES OFFICER – Mr. Clendenen stated that the agreement for the town's community resource officer is due for renewal. The agreement is currently being updated by the Allen County Sheriff's Department and will be presented to the council when completed. The Sheriff's Department has assured the council that the community resource officer will continue to provide service to the town during the interim.

COLORING CONTEST – Ms. Garton is seeking approval to support running a children's coloring contest relating to recycling and stormwater education. Mr. Richards made the motion to approve up to \$420.00 for prizes. Mr. Steffens seconded. The motion passed unanimously. The stormwater utility board will be asked to contribute half this sum.

ORDINANCE 2010-06 STORMWATER RATE ORDINANCE AMENDMENT – Mr. Eastes moved to suspend the complete and final reading of Ordinance 2010-06. Mr. Richards seconded. The motion to suspend the reading passed unanimously. Mr. Eastes moved to adopt Ordinance 2010-06 as published. Mr. Steffens seconded; Ordinance 2010-06 passed unanimously by all members present. The passage of this Ordinance classifies the cemeteries within Leo-Cedarville as park grounds and will be exempt from the stormwater fee.

OPTING OUT OF GARBAGE SERVICE – Mr. Richards presented a memo regarding his recommendation to the council to reconsider allowing residents to opt out of the residential garbage service. Discussion ensued relating to the possible percentage of properties that may wish to opt out as the town cannot risk being in breach of contract with the service provider. National Serv-All's rate is a reflection on how many residential units are within the town. When residents opt out of the service, the contractor loses revenue as their expenses to provide the service to the town, such as fuel, equipment and employee costs, remain mostly constant. If the council does choose to permit opting out, it is imperative that the residents who wish to utilize residential garbage service only use the town's contracted service provider. Mr. Richards will work with Mr. Liechty in preparing a formal policy reflecting the guidelines and procedures for opting out of the garbage service to be presented at the next meeting.

PARKING COMPLAINTS – Mr. Richards addressed a complaint regarding a parking problem where people are parking too close to the fire hydrants and stop signs in subdivisions. He suggested that the curbs could be painted to clearly designate no-parking areas. Discussion ensued regarding this suggestion and its enforceability.

CAPITAL IMPROVEMENT PLAN – Mr. Clendenen presented a proposed resolution creating a capital improvement plan committee. He discussed the purpose of the recommended appointees and the duties of the board and stated that the council would also have to decide what the terms of the committee members should be; discussion ensued on whether there should be a definite end to their duties or if it should be a committee with an indefinite end. Once a written capital improvement plan is established, it can assist with seeking grants. Mr. Clendenen requested that the council look over the proposed resolution and provide additional feedback and suggestions. Mr. Richards recommended that the terms of the committee members be staggered.

MONITOR FOR COUNCIL CHAMBERS – Mr. Clendenen recommended that the council consider purchasing a 42” monitor to mount in the council chambers for the purpose of presentations. Mr. Eastes moved to approve up to \$600.00 to purchase a monitor and equipment to mount the monitor. Mr. Steffens seconded. The motion passed unanimously.

VOUCHERS – The December 31, 2010, dated January 18, 2011, line item voucher form was approved. The January 18, 2011 line item voucher form was approved.

ADJOURNED – The meeting was adjourned until February 2011.

APPROVED:

ATTEST:

John Clendenen  
Council President

Pamela Spannuth  
Clerk-Treasurer  
2/1/11