

TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
DECEMBER 2, 2008

ATTENDANCE:

John Clendenen – Council President
Paul Steffens – Vice President
Michael Young
John Eastes
Gordon Liechty, Jr.

Pamela Spannuth – Clerk-Treasurer, Peggy Garton – Town Administrator

MINUTES – The November 18, 2008 meeting minutes were approved as distributed.

AGENDA – Council unanimously agreed to accept the agenda with flexibility.

FINANCIAL REPORT – Ms. Spannuth distributed the current financial report.

STREET REPAIR NEEDED – Mr. Clendenen presented a proposal for cement work to include tear-out and replacement of a section of sidewalk in Pioneer Village as well as a section of the cement street in Brighton Park. Ms. Spannuth requested that the council develop a policy regarding sidewalk repairs since a town ordinance states that sidewalk maintenance is the responsibility of the homeowner. Mr. Young expressed that although the homeowner in the subdivisions pays for sidewalk installation, the intended purpose of sidewalks is for public, not private use. Mr. Eastes and Mr. Steffens added that they do not feel the estimate to repair this section of sidewalk is significant and they support repairing this section with the proposed cement work. Mr. Clendenen stated that it was clear to him that the community was not interested in paying for sidewalks during the Michael Drive project and he would not support requiring homeowners to pay for them. Mr. Young stated he feels it is the town's responsibility to keep the established sidewalks in good repair. Mr. Steffens moved to accept the proposal for \$3680.00 to include the sidewalk replacement in Pioneer Village and repair of Brighton Park street repair. Mr. Eastes seconded; motion passed unanimously.

2009 SALARY DISCUSSION – Mr. Eastes moved to fix the council salaries at the 2008 rate. Mr. Steffens seconded. Mr. Clendenen stated that this would be the second year in a row that the council accepted no salary increase. Mr. Steffens moved to fix the clerk-treasurer's salary at the 2008 rate. Mr. Eastes seconded; motion passed unanimously. This rate is also the same as the 2007 & 2008 salary rate. Ms. Spannuth clarified that the salary ordinance sets the rate of pay for elected officials and that town employees can receive a change in their rate of pay at any time throughout the year. Ms. Garton addressed the topic of the town administrator salary. She stated that she withdraws her previous increase in

hour and salary proposals and would accept a cost of living raise under her current ordinance. Mr. Clendenen moved to award the town administrator a 3% cost of living raise; Mr. Steffens seconded the motion. Mr. Young stated that the social security cost of living raise was 5.8% and he feels that would be reasonable cost of living raise. Mr. Eastes asked Ms. Garton if she would be willing to increase her office hours along with the cost of living raise; she would not be willing to do so. Ms. Garton expressed her wishes to have the proposed higher cost of living raise go to the maintenance employee. Mr. Clendenen amended his motion to provide a 5% raise to the town administrator; Mr. Steffens approved the amendment. Motion passed unanimously. Mr. Liechty moved to give the maintenance employee a 5% pay increase. Discussion ensued pertaining to the manner in which the health insurance benefit is paid to the maintenance employee since it is currently treated as taxable income. Mr. Eastes recommended that the town look into establishing a 'Section 125' account. The proposed 5% pay increase passed unanimously. The council unanimously agreed to defer to the stormwater utility board any changes in compensation of the stormwater utility clerk. Mr. Clendenen moved to match full-time and salaried employee contributions to the town's deferred compensation retirement plan as previously established. Mr. Steffens seconded; the motion passed unanimously. A special council meeting will be held on Tuesday, December 30th at 7:00 p.m. for the adoption of the 2009 salary ordinance.

SALT STORAGE PROPOSAL – Mr. Clendenen opened discussion regarding the proposal from a local contractor to store the town's supply of road salt. Discussion ensued relating to the legality of such within the inter-local agreement the town has with the county. Ms. Garton added that the convenience of having a salt supply locally would be beneficial but also expressed her concerns about comingling town business with a private contractor. Ms. Spannuth recommended that the town offer pay for salt storage. Discussion ensued regarding details of the proposal. Mr. Eastes also stated he feels that the town needs to avoid any 'like kind' exchange and that the town should pay for the storage of the salt; Mr. Steffens agreed. Mr. Clendenen suggested that this topic be tabled until the county is contacted about the town purchasing and storing a quantity of salt within the town. The storage contractor should also be contacted to inquire whether he would be interested the suggested changes in the proposal.

ADA HANDRAILS – Additional bids are being sought for handrails to be installed at the town hall.

PROPOSED ORDINANCES - Ms. Spannuth addressed several ordinances that will need to be drafted relating to the recent council decision to bill for trash collection directly through the town's Stormwater Utility. An ordinance will need to be drafted detailing the specifics behind billing residents for this service. An ordinance will also need to be drafted for the creation of a fund for receipts and expenditures related to trash collection services. These ordinances will be introduced at the December 16 council meeting and will be up for adoption at the December 30 special town council meeting.

VOUCHERS – The December 2, 2008 line item voucher form was approved.

APPROVED:

ATTEST:

John Clendenen
Council President

Pamela Spannuth
Clerk-Treasurer